



Softland ERP Financial Area//



Petty Cash Module

The Petty Cash Module of Softland ERP's Financial Area facilitates the management of your accounts by providing better control over money used to cover minor business expenses.

This module allows the management of several petty cash instances for the company, which are jointly installed with the basic information for each one of them. It also implements several verifications during the operation.

Features:

- It Integrates with the General Accounting module and is able to generate online entries. Such generation can be performed by registering each voucher or by implementing the reimbursement process.
- It enables the management and control of multiple petty cash instances by functional areas of the company, specifying people in charge with specific privileges and the option of selecting the currency for the operation.
- It has opening and drawback petty cash processes that are integrated with the Banking module to generate checks and deposits.
- It allows the control of vouchers per beneficiary.
- Verification of the amount of the voucher against the maximum amount, in accordance with the company's policies.
- A petty cash need for reimbursements notice can be configured.
- It generates a petty cash audit report.
- It allows the registration of cash advances.
- It generates vouchers reports, which offer information on the petty cash and of generated vouchers.
- Registration of vouchers and advances without proof.
- It allows creating retentions on documents entered for petty cash vouchers.
- Compatibility with Microsoft® Office Excel for data transfer.
- It integrates with the Budget Control module.