



Softland ERP Operations Area//



Purchases Module

The Purchases module of Softland ERP's Operations Area will allow an easy and smart administration of the procurement cycle of raw materials, finished goods for sale and supplies for the company, either locally or via import, since it can perform related tasks of accounting and inventory simultaneously, thanks to its integration with the modules of Accounting, Inventory Management, Requirement of Materials and Accounts Payable.

Production-oriented and commercial companies will find in the Purchases module a tool that allows them to manage the operational function of procurement with a more efficient and organized approach.

Features:

- Management of the company's list of suppliers, including their general contact information, as well as the definition for the credit characteristics for each supplier. It allows you to establish credit payment policies.
- Ability to work with multi-currency suppliers.
- It automatically relates the articles with the supplier that provides them.
- Possibility to establish the cost of items for each supplier by volume of purchase, as well as to update these costs every time a purchase order from the supplier is approved and confirmed.
- It features several options for the management of requirements for raw materials, finished goods for sale or supplies.
- Purchase orders for the requirements of any department.
- Purchase orders for the direct communication between the supplier and the purchasing department.
- Shipments for the documentation and checkup of the items and amounts received, accepted, rejected or admitted for storage.
- Presents reports and inquiries that allow a user to have a broad vision of the purchasing process for decision-making.
- Monitoring of the company collaborators authorized to perform, approve and send purchase orders.
- Lists of the tariffs on imported goods, calculated by formulas created for the associated taxes.
- Lists of additional costs that may incur when defining the actual cost of imported items.
- List of the taxes that would affect the cost of imported items. The system allows for the taxes to be defined according to the specific needs of each company by creating custom-made formulas.



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- Updating of the fiscal cost (liquidation) of several shipments in a single process.
- Integration of all procurement transactions and their effect on the company's accounting.
- Integration with the Material Requirements Plan module for the generation of purchase orders from the orders generated in the explosion of materials.
- Integration with the Budget Control module, allowing the validation of budget availability when issuing purchase orders, and putting aside the corresponding funds.
- Regarding claims and purchase orders, it is possible to establish which inventory account and cost center will be affected.
- Easy to make changes in ordered goods, to order alternate products in a purchase order at the time of receiving the goods or in the event that the supplier is not able to deliver the original order.
- Association to the control of customs, agent and customs agency associated to the import process.
- Suggested order function that allows the automatic generation of purchase orders based on an analysis of consumption patterns and inventory sales, or reorder points that suggest when and how much to buy of a specific article.
- Allows setting a maximum number of lines to register per purchase order created.
- It is possible to upload the lines of purchase orders from Microsoft Office Excel.
- It allows the return of goods and the creation and implementation of the credit document to the supplier's account.
- Enables the merger of the purchase invoice at the moment of receiving the goods to the inventory so that the account of the respective supplier is updated online. If the purchase invoice is not created online, it can be generated at another moment through a process in the Accounts Payable module.
- The system allows receiving the merchandise for storage, covered by both the purchase invoice and delivery documents. In the latter case, there is no document that would affect the supplier's account.
- Management of multi-currency and multi-vendor shipments, as well as the configuration of different levels of approval of purchase orders, depending on the department and the amount.
- The system sends automatic notifications to users with orders pending to be approved.
- Possibility of evaluating suppliers, set a frequency of evaluations as well as a continuance criteria and a scale of evaluation, following the standards established by the company.