Invoicing Module

The Invoicing module of Softland ERP's Commercial Area is integrated to the General Accounting, Inventory and Accounts Receivable modules to prepare invoices for customers of any company, as well as their accounting records and corresponding inventory.

Production-oriented as well as commercial companies will find in the Invoicing module a tool that allows them to manage the operational function of sales with a more efficient and organized approach.

Features:

- Management of the clients list of the company with the information required for adequate control, including payment terms, credit limit, collection and shipment addresses and sellers assigned.
- Management of price lists in colones and in dollars with the possibility of applying discounts and bonuses based on volume of sales.
- Management of exception lists to apply discounts and bonuses per customer and product family, based on volume of sales.
- Creation of invoices with and without an order.
- Invoicing in local currency and in US dollars (dual currency support).
- Support for invoicing multiple warehouses, locations, lots of items and serial numbers.
- Processes that enable the identification and elimination of order lines without stocks in the warehouse; which enables a faster invoicing process with the advantage of avoiding errors due to lack of stock in the warehouse.

- Conversion of the amount to be billed from a measurement unit of detail to one of storage.
- Selection of alternative codes when, for some reason, the main item cannot be invoiced.
- Ease of loading order lines or invoices from Microsoft Office Excel.
- Online or in batch invoicing (based on multiple orders and referrals).
- Allows invoicing items without stocks, for example, services such as facilities, repairs, advice.
- Creation of preparation report for a warehouse to prepare the merchandise based on an order or invoice.
- Allows preparing quotes for customers, as well as sending, modifying and approving them. Once a quote is approved, an order ready to be invoiced is created.
- Allows booking orders at a line level or complete orders.
- Back order management in orders (support for partial invoicing of orders).

- Management of referrals: functionality by which the customer receives the goods without requiring prior invoicing; which prevents losing track of the items.
- Management of dispatches: separates the physical document generation process from the invoice of the movement that reflects the decrease of the stocks in the inventories.
- Order approval by the credit department when the credit limit is exceeded, when there is overdue paperwork or the customer is delinquent.
- Order approval by the sales department when the profit margin recorded in the price list is not met.

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